

# Donor Information and Disclosure

Name/Names (as it appears on the Title): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: (Day): \_\_\_\_\_ Phone: (Evening): \_\_\_\_\_

**\*Primary donor is the person who's Tax ID # will be used when filing an IRS Itemized Tax Form and must be listed as an owner on the Certificate of Title**

Name of \*Primary Donor: \_\_\_\_\_ Social Security # : \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

## **Please Read Carefully and Sign Below**

I am donating my vehicle to the National Kidney Foundation of Hawaii (NKFH). I release ownership with the understanding that the vehicle will be sold to raise funds to fight kidney disease in Hawaii. My vehicle meets the minimum acceptance requirements below:

- 1. The complete engine, transmission and parts are on the vehicle, attached, and in their proper place;**
- 2. The wheels are not locked and will not be removed;**
- 3. The vehicle has never been on fire, had flood damage or been submerged in water and isn't located where it has partially sunk into the ground due to mud.**
- 4. There are no additional engine parts, trash, furniture or items inside the vehicle;**

My car is being donated free of any unpaid violations, fines or liens (including tow charges associated with the theft of my car) and will remain so prior to NKFH taking physical possession of it. If I am asking NKFH to tow my vehicle, I understand that the following conditions apply:

1. NKFH may require up to five working days after receiving my properly signed title in which to tow my vehicle.
2. If my vehicle is cited or removed prior to NKFH's tow, I understand that NKFH will not tow my vehicle until I pay all fees including a NKFH assessed Dry-Run Fee for Non-Pick Up.
3. I understand that if my vehicle is not accessible to the tow company on the agreed-upon dates and location, I must pay for the dry-run fee prior to having a second tow truck dispatched.
4. The car must have a minimum of four feet of clearance on all sides,
5. The car must be on pavement or cement. (Tow companies are prohibited from physically pushing vehicles to a place where it will be accessible).

I understand that if the DMV mails me a citation for an offense occurring after the date that NKFH took possession of the vehicle, NKFH will clear the citation. I understand that any parking decals or personal belongings left in or on my vehicle will not be recoverable. If I have Veteran Plates or Specialty Plates, it is my responsibility to have them removed and assigned to a new vehicle or placed in storage at DMV prior to donation. I understand that if my vehicle is being picked-up from an auto repair shop, that it is my responsibility to ensure that no parts have been removed and that NKFH may refuse to tow my vehicle if parts have been removed.

I understand that if I have gotten a duplicate title issued, I must give NKFH the most recently issued title. I must also give NKFH a transferable, Hawaii State, non-defaced title. If I cannot produce a transferable title, NKFH may reject my donation. In order to receive a tax benefit, I must itemize my taxes. I understand that if I have already depreciated the value of my vehicle or received an insurance settlement for its value, I may not qualify for a tax deduction. I hold harmless and agree not to pursue any legal action against NKFH, its board of directors or agents for any loss or liability that may be incurred as a result of my donation. **NKFH reserves the final right to refuse the donation of any vehicle.**

I understand that as of January 1, 2005, the maximum tax deduction I can receive without needing notification of the Gross Selling Price (GSP) of my vehicle is \$500. If the vehicle sells for more than \$500 than you may claim the GSP as the deduction. NKFH will provide notification of the tax deduction within 30 days of the sale. NKFH cannot guarantee any selling price for any vehicle. It may take up to 60 days or longer to sell your vehicle and for you to receive notification of your tax deduction.

This letter also authorizes NKFH to pick up the following documents from DMV after donation, if needed: registration, title, certified copies of your notice of transfer (N.O.T) to NKFH.

I will file the Notice of Transfer (N.O.T.) — Please do not date or submit the N.O.T. until the vehicle has been physically picked up or dropped off.

No, I did not file a NOT and I authorize NKFH to do it for me. Year: \_\_\_\_\_ Make: \_\_\_\_\_ Type: \_\_\_\_\_

License #: \_\_\_\_\_ VIN #: \_\_\_\_\_

I understand that my tax deduction per IRS Regulations may be the standard \$500 Car Donation Tax Deduction.

My signature below indicates acceptance of NKFH regulations for this vehicle donation and any future vehicle donations which I may designate to the NKFH upon the deliverance of my properly signed title.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_



# Car Location Information

## Option 1) Pick Up: *\*Please remember to remove all personal items from car before pick up.\**

Check here if the address is the same as the Donor Information/Mailing Address:

Other: Street Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person (CP): \_\_\_\_\_ Contact Phone #: \_\_\_\_\_

*\*Please note: \*If the vehicle isn't accessible to the tow company on the agreed upon dates and location, you will be charged for the Dry-Run Fee (\$60) prior to having a second tow truck dispatched. If the vehicle is at a service station and parts are missing, your car will be rejected. Please ask mechanics/service station personnel to leave your car totally intact.*

Date ready for pickup? \_\_\_\_\_ — \_\_\_\_\_ — \_\_\_\_\_

What hours of the day/night will you permit the tow company to tow the car?  24hrs  8am-6pm

Will your vehicle doors be locked? (we recommend locking your vehicle)  Yes  No

Where will you be leaving the keys to the vehicle?  Ashtray  Glovebox  Contact Person  Other: \_\_\_\_\_

Will you permit the tow truck driver to drive the vehicle (they are insured)?  Yes  No

Does the CP want to be present during towing?  Yes  No (If, yes, may take longer to tow)

Does the CP want a call before pick up?  Yes  No

Can we leave a message and tow?  Yes  No

Are all four tires fully inflated?  Yes  No

Is the car on a steep incline?  Yes  No

Is your car on pavement?  Yes  No - will need to be moved prior to towing

Is the car at least 4 feet from any structures?  Yes  No

## **DROP OFF OPTIONS: *In order to be eligible for drop off:***

- 1. Vehicle must be in Good Running Condition with Current Registration and Safety Check.**
- 2. Required Documents must be submitted to NKFH Office prior to drop off.**

### o Required Documents

- 1. Completed NKFH Car Donation Forms (Hard Copy or Online Forms)**
- 2. Signed Title and Notice of Transfer**  
- If NKFH is filing the N.O.T. for you, the date should be left blank or be dated when the vehicle is physically dropped off
- 3. CURRENT REGISTRATION AND SAFETY CHECK**
- 4. Please remove all personal items prior to drop off**

## Option 2) Drop Off NKFH Office:

- o Address: 1314 South King Street # 305
- o Drop Off Hours
  - Monday thru Friday: 8:30am-4:30pm
  - Saturday: 9:00am-3:00pm - **Please call 593-1515 ext. 1 to schedule an appointment**
- o Park in empty lot on Akoko Street next to the Interstate Building.
  - Please lock the doors and bring keys to the office.

## Option 3) Drop Off Manheim Auto Auction.

- o **By Appointment only-Call 593-1515 ext. 1 to schedule drop off.**
- o Address: 1001 Ahua Street (Mapunapuna)
- o Drop Off Hours
  - Monday thru Thursday: 8:30am-4:30pm and Friday : 8:30am-1:30pm

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***Thank you for making your car a Kidney Car!***